

Town of Stoughton

10 Pearl Street • Stoughton, MA 02072 • (781) 341-1300 • FAX (781) 344-5048
www.stoughton-ma.gov

Stoughton Recreation Field Permit/Usage Information and Application

*** Please read and comply with the insurance requirements on page two***

Please fill out a form for each field requested and return the application fee to the Recreation Department office by **March 1, 2023.**

Due to the increasing number of applications we receive each year, the following policy will remain in effect.

- 1.If your organization had the facility last year and are 100% Stoughton residents, you will have first preference.
- 2.All applications received by the deadline will be scheduled if agreeable. If a conflict occurs, groups of 100% Stoughton residents will be given priority.
- 3.Any group applying after the deadline must accompany their request with a roster including names and addresses of all participants.
- 4.The Recreation Department will attempt to resolve conflicts in a just manner. Conflicting groups may be called to meet with the Recreation Director to resolve the conflicts.
- 5.Abuse of town fields (i.e. littering, vehicle trespassing, drinking of alcoholic beverages) will not be tolerated. Groups in violation of this rule WILL have their permit revoked.
- 6.Groups who failed to pay fees from a previous year will not be given consideration for field use until past dues are received.

If you have any questions regarding anything stated above, please contact us at 781-341-1300 x9244

Thank you for your anticipated cooperation,

Stoughton Recreation

10 Pearl Street | Stoughton, MA 02054
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Usage Fee for fields

1. In-town organized Youth/Adult League: **\$10.00** per activity/permit
Stoughton Recreation reserves the right to request a full roster of players as proof of fee payment
 2. Stoughton Youth Group: Blanket Fee per field/season **\$50**
All children participating in a recognized 501C3 league and are 95% Stoughton residents
 3. Out of town Group: **\$20.00** per activity/permit
- Non Stoughton Group Event (multiple fields):
One day: **\$250.00**
Two days: **\$500.00**
Three days: **\$750.00**

Lighted Field: Any group playing under the lights at Diamond #1 must pay an additional charge of \$10.00 per game/activity. **If fee is not paid by the issued deadline, lights will be shut off. No exceptions**

Insurance Required

Permit holders are required to secure liability insurance in the amount of \$1,000,000 for each occurrence and \$2,000,000 in aggregate naming the Town of Stoughton as "additional insured". The permit holder must provide a copy of the endorsement to the Recreation Department at least one week in advance of events.

Trash Removal

Groups exceeding thirty (30) people are responsible for removing their own trash as a result of their event. Private trash services (dumpster service) are permitted so long as the dumpster is removed on the day after the event.

Usage fees are to be paid at the time of approval.

Permits are VOID until payment is received

Please make checks payable to: Town of Stoughton



Visa, Mastercard, and Discover now accepted for your convenience!

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Recreation Field Permit Request

*Please fill out all Fields. A request is needed for every sports season.
A blanket request will not be accepted*

Group/Organization: _____ Primary Contact: _____

Address _____ Phone: _____

Email Address (Required for Permit) _____

Application Date: _____

Field Request: Please check off one or more of the Following:

<input type="checkbox"/>	Hansen
<input type="checkbox"/>	Gibbons (Behind School)
<input type="checkbox"/>	Gibbons II
<input type="checkbox"/>	Gibbons Soccer Field
<input type="checkbox"/>	Dawes School Field
<input type="checkbox"/>	South School Field

<i>(WSAC) John W Denison Athletic Complex</i>	
<input type="checkbox"/>	Diamond I / Dolinsky Field (lighted field)
<input type="checkbox"/>	Diamond II / Bulger Field
<input type="checkbox"/>	Diamond III / Dray Field
<input type="checkbox"/>	Diamond IV/ Fitzgerald Field
<input type="checkbox"/>	Baseball Field / Novello Field
<input type="checkbox"/>	Baseball Practice Field / Dreist Field
<input type="checkbox"/>	Multipurpose Field/Flag Football Field

Day(s) of the week: Please check off one or more of the following:

<input type="checkbox"/>	Monday
<input type="checkbox"/>	Tuesday
<input type="checkbox"/>	Wednesday
<input type="checkbox"/>	Thursday
<input type="checkbox"/>	Friday
<input type="checkbox"/>	Saturday
<input type="checkbox"/>	Sunday

Date(s) Requested: _____

Time(s) Requested: _____

Recreation Office Use only – Do not write under line

Approved: Yes / No Fee Due \$ _____

Paid: Yes / No If yes: CC / Cash / Check # _____

Approved By: _____